

individuals with HIV disease. The State must establish a program that assures that (1) funds will be targeted to individuals who would not otherwise be able to afford health insurance coverage, and (2) income, asset, and medical expense criteria will be established and applied by the State to identify those individuals who qualify for assistance, and information concerning such criteria shall be made available to the public.

- Provide treatments that have been determined to prolong life or prevent serious deterioration of health for low-income individuals with HIV disease.

A State must use at least 15 percent of its grant funds to provide health and support services to infants, children, women and families with HIV disease.

At least 75 percent of the fiscal year 1995 Title II grant awarded to a State must be obligated to specific programs and projects and made available for expenditure within 120 days of the receipt of the grant by the State.

Federal Smoke-Free Compliance

The Public Health Service strongly encourages all grant and contract recipients to provide a smoke-free workplace and promote the non-use of all tobacco products. In addition, Public Law 103-227, the Pro-Children Act of 1994, prohibits smoking in certain facilities (or in some cases, any portion of a facility) in which regular or routine education, library, day care, health care or early childhood development services are provided to children.

Executive Order 12372

It has been determined that the Title II HIV Care Grant Program is not subject to the provisions of Executive Order 12372 concerning inter-governmental review of Federal programs.

The Catalog of Federal Domestic Assistance Number is 93.917.

Dated: June 23, 1995.

Ciro V. Sumaya,

Administrator.

[FR Doc. 95-15971 Filed 6-28-95; 8:45 am]

BILLING CODE 4160-15-P

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Assistant Secretary for Public and Indian Housing

[Docket No. N-95-1742; FR-3646-04]

Submission of Proposed Information Collection to OMB for Indian Housing Program; Amendments

AGENCY: Office of the Assistant Secretary for Public and Indian Housing, HUD.

ACTION: Notice.

SUMMARY: The proposed information collection requirements described below have been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comment on the subject proposal. Comments should refer to the proposal by name and should be sent to: Joseph F. Lackey, Jr., OMB Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, D.C. 20503; or Joan Campion, Rules Docket Clerk, Department of Housing and Urban Development (HUD), 451 7th Street, S.W., Washington, D.C. 20410.

FOR FURTHER INFORMATION CONTACT: Kay F. Weaver, Reports Management Officer, Department of Housing and Urban Development (HUD), 451 7th Street, S.W., Room 4178, Washington, D.C. 20410. (202) 708-0050. This is not a toll-free number. Copies of the documents submitted to OMB may be obtained from Mr. Weaver.

SUPPLEMENTARY INFORMATION: This Notice informs the public that the Department of HUD has submitted to OMB, for expedited processing, an information collection package with respect to information required for the Indian Housing Program: Amendments. It is also requested that OMB complete its review within 15 days.

The Department has submitted the proposal for the collection of information, as described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. chapter 35).

(1) Title of the information collection proposal: Indian Housing Program: applications, certifications, resident consultation, reporting, agreements, plans, operating budget and supporting documentation, Indian preference, schedules, conversion proposals etc.

(2) Office of the agency to collect the information: Office of the Assistant Secretary for Public and Indian Housing.

(3) Description of the need for the information and its proposed use: The information that will be collected are necessary for HUD to implement various Indian Housing Programs, to approve eligible applicants for grant funding under these programs and to monitor the effectiveness of the programs for meeting its purpose. Establishing resident admissions and occupancy procedures, resident involvement/consultation during application processing, and notifications are required by HUD statute.

(4) Agency form numbers: HUD-52730, HUD-3188, HUD-53045/53045A

(5) Members of the public who will be affected by the proposal: Indian Housing Authorities

(6) How frequently information submissions will be required: One-time; reporting annually.

(7) An estimate of the total number of hours needed to prepare the information submission including number of respondents, frequency of response, and hours of response: 69,426 Total Burden Hours, 191 IHAs/2,100 Residents, one-time average 35 hours.

(8) Whether the proposal is new or an extension, reinstatement, or revision of an information collection requirement: new and reinstatement.

(9) The names and telephone numbers of an agency official familiar with the proposal and of the OMB Desk Officer for the Department: Deborah Lalancette, HUD, (202) 755-0088, Joseph Lackey, Jr., OMB, (202) 395-7316.

Authority: Section 3507 of the Paperwork Reduction Act, 44 U.S.C.; Section 7(d) of the Department of Housing and Urban Development Act, 42 U.S.C. 3535(d).

Dated: June 22, 1995.

Michael B. Janis,

General Deputy Assistant Secretary for Public and Indian Housing.

Notice of Submission of Proposed Information Collection to OMB

Proposal: Indian Housing Program; Amendments; Final Rule Parts 905 and 950.

Office: Office of Native American Programs.

Description of the Need for the Information and its Proposed Use: The information that will be collected are necessary for HUD to implement various Indian Housing Programs, to approve eligible applicants for grant funding under these programs and to monitor the effectiveness of the programs for meeting its purpose. Establishing resident admissions and occupancy procedures, resident involvement/consultation during application processing, and notifications are required by HUD statute.

Form Numbers: HUD-52730, HUD-3188, HUD-53045/HUD-53045A.

Respondents: Indian Housing Authorities.

Reporting Burden:

	Number of respondents	×	Frequency of responses	×	Hours per response	=	Burden hours
Application Development; Site Report; Cost Budget; Certifications; Plans; Agreements; Operating Budgets; Notification; Documentation; Reporting.	191		1		Varies		69,426

Status: Reinstatement.

Contact: Debbie Lalancette, HUD, (202) 755-0088.

Dated: June 22, 1995.

Part 950—Indian Housing: Revised Consolidated Program Regulations

A. Justification

1. Approval is requested for information collections (new (N) and existing without OMB Approval (E)). The Indian Housing Act of 1988 (Public Law 100-358, 102 Stat. 676) created a separate Title II of the U.S. Housing Act of 1937 (42 U.S.C. 1437aa). The Indian Housing Revised Consolidated Program Regulations (Part 905) were drafted to implement the Indian Housing Act of 1988. HUD has reviewed these regulations and added a new Part 950 which contains the Indian Housing consolidated regulations that were previously set forth in 24 CFR part 905. In addition, Part 950 amends a number of the Indian Housing consolidated regulations to simplify program processes, reduce the number of regulatory requirements, and provide more flexibility to local Tribal and Indian housing authority officials.

(E) Section 950.135(e)—Indian Housing Authorities (IHAs) must prepare and submit a management improvement plan to the Field Office of Native American Programs (FONAP) when it is informed that it lacks administrative capability. The Plan must describe in detail the method for correction of existing deficiencies to achieve administrative capability and the time schedule to be maintained. The Plan shall be approved by the IHA Board of Commissioners and is subject to HUD approval.

(E) Section 950.135 (f)—An IHA may be classified as "high risk" and determined ineligible for certain types of future funding related to the classification of the risk, or may be determined eligible for future funding but subject to special conditions or restrictions corresponding to the high risk classification. Some of the special conditions could be submission to HUD of additional documentation, more detailed financial reports; establishing additional approval by HUD.

(E) Section 950.135(g)—An IHA may appeal a corrective action order or a determination of high risk status to the Administrator, Field Office of Native American Programs (FONAP). The appeal must be in writing. An IHA may appeal the decision of the FONAP Administrator to the Director of ONAP, Headquarters if the case involves actions related to a determination of ineligibility of funding for the upcoming funding cycle. The appeal must be writing.

(E) Section 950.160(a)(4)—An IHA shall maintain records sufficient to detail significant history of an procurement i.e., solicitation and award procedures comply with State, tribal, or local laws, award does not exceed approved budget amount, IHA renewed contractor's qualifications.

(E) Section 950.160(b)—All IHAs must adopt and promulgate rules and regulations for the procurement and administration of supplies, materials, services, and equipment in connection with the development and operations of its projects. As soon as these standards, rules or regulations are adopted, or modified, the IHA must submit a copy to HUD.

(E) Section 950.175—Indian Preference requirements of 7(b) of the Indian Self-determination and Education Assistance Act apply to all procurement under a contract with the IHA. If only one bids received the IHA must request a HUD review in accordance with 24 CFR 85.36 in order to award the contract to the single bidder. (Current OMB Number 2577-0076, expires 8/31/95.)

(E) Section 950.215—The development project production methods are determined by the IHA. If HUD disapproves of the preferred development, the IHA must be provided justification for the disapproval. In all cases where the IHA chooses the Force Account method prior HUD approval must be obtained. The IHA must demonstrate that it has the technical and administrative capability to complete the project within the projected time and budget. (Current OMB Number 2577-0030, expires 2/28/97.)

(E) Section 950.225—Application for a project are submitted in response to a NOFA published by HUD. The applicant must submit information to HUD which enables the Department to rate and rank applications under the competitive process. (2577-0030)

(E) Section 950.229—The IHA shall submit for HUD review and acceptance a development cost budget showing anticipated expenditures and any needed supporting documentation before funds can be obligated or expended. (Current OMB 2577-0032, expires 8/31/95.)

(N) Section 950.230—At the beginning of the development planning process, an IHA prepares a schedule of activities guiding the process. The schedule, and any amendments thereto, are provided to HUD to be used in planning and monitoring activities.

(E) Section 950.231—Upon notification of a development grant approval, the IHA shall schedule a project coordination meeting to plan and schedule the steps needed to develop the project. IHA shall establish a schedule of planning activities with target dates for completion of key activities. The schedule, and any amendments thereto, shall be provided to meeting participants and to HUD to be used in planning and monitoring activities. (2577-0030)

(N) Section 950.247—The need to submit the required documents are the direct results of the change in the environmental review process for public and Indian Housing programs. A statutory change moved the environmental review responsibility from the HUD field office staff to the tribal government. The process now requires the tribe to complete the environmental review and provide the IHA a written certification reflecting the completion of the process and the nature of the findings. The IHA will submit the certification along with a request for release of funds to the area ONAP for each project to be undertaken.

(E) Section 950.250(a)—IHAs must certify to HUD that all conditions that would prevent the site from being included in the project have been

satisfactorily addressed. (Current OMB Number 2577-0031, expires 4/30/95.)

(E) Section 950.260—Upon completion of the project planning stage the IHA must submit to HUD a development cost budget, certification attesting to the completion of all preconstruction activities and project characteristic information. The information should be submitted in accordance with the schedule established at the project coordination meeting. This information will be used to determine compliance with program requirements and concerned when determining the IHA's administrative capacity. If the IHA's submission is not sufficient to meet the requirements of this section, HUD will notify the IHA and allow the IHA to amend or resubmit the documents. (Current OMB Number 2577-0032, expires 8/31/95.)

(E) Section 950.265—Upon award of a construction contract, execution of a contract of sale, or start of construction, an IHA notifies HUD and submits a revised development cost budget, and a certification that all ACC, statutory, and regulatory requirements have been met. If requested, an IHA shall submit copies of construction plans and specifications, the construction or contract of sale, detailed plans for Force Account construction management, notice to proceed, or other applicable contracting documents. These items are necessary to allow HUD to monitor the compliance of IHAs with the ACC and related regulatory requirements for contracting. (Current OMB Number 2577-0039, expires 5/31/95; 2577-0011, expires 8/31/96; 2577-0015 expires 8/31/95; 2577-0027, expires 7/31/96; 2577-0037, expires 3/31/97.)

(E) Section 950.270—When the IHA accepts all or any part of a project, notification shall be provided to HUD. When all units are accepted by the IHA, the IHA shall notify HUD of the date the units were available for occupancy by the residents. At the end of the rent-up period the IHA shall notify HUD.

(E) Section 950.285—Upon completion of development and payment of all debts to contractors and suppliers, an IHA shall submit a certificate of actual development cost and audit verification of expenditures. This requirement allows HUD to close the development grant. (Current OMB Number 2577-0036, expires 5/31/96.)

(E) Section 950.301(a)—IHAs must adopt and promulgate written policies for admission of participants. The policies shall cover all programs operated by the IHA. A copy shall be posted prominently in the IHA's office for examination by prospective

participants. (2577-0003 at OMB for review and approval.)

(E) Section 950.308(a)—IHAs must submit a plan to the local Office of Native American Programs for approval prior to allowing the admission to Indian housing of police officers and other security personnel who are not otherwise eligible for such housing under any other admission requirements or procedures. The Plan must identify total number of units, location of units to be occupied, amount of rent to be paid, extent of the crime problem, and the benefits to the community and the IHA. (Current OMB Number 2577-0185, expires 3/31/96)

(E) Section 950.335—Each IHA shall establish and adopt, written policies sufficient to assure the prompt payment and collection of rent and homebuyer payments. A copy of the written policies shall be posted prominently in the IHA office.

(E) Section 950.340—Each IHA shall adopt grievance procedures that are appropriate to local circumstances and shall assure that tenants and homebuyers of these procedures.

(E) Section 950.345(a)—Each IHA shall adopt written policies to assure full performance of the respective maintenance responsibilities of the IHA and tenants. A copy of such policies shall be posted prominently in the IHA office.

(E) Section 950.360(a)—Each IHA shall adopt written policies with respect to the IHA's own employment practices. A copy of these regulations shall be posted in the IHA office.

(E) Section 950.416(C)—Each IHA shall maintain a waiting list, separate from any other IHA waiting list, of families that have applied for MH housing and meet the admission requirements. The IHA shall maintain a Mutual Help waiting list in accordance with requirements prescribed by HUD and shall make selections in the order in which they appear on the list.

(E) Section 950.422(a)—The IHA must notify the homebuyer in writing, once all requirements for occupancy have been met, that the home is available for occupancy as of a date specified in the notice.

(E) Section 950.428(a)—Each IHA shall establish and adopt written policies to assure full performance of the respective maintenance responsibilities of the IHA and homebuyers in the Mutual Help Program. A copy of such written policies shall be posted in the IHA office and provided to an applicant or homebuyer upon entry into the program.

(E) Section 950.428(c)—The IHA shall enforce the provisions of a Mutual Help Occupancy (MHO) Agreement for homebuyer maintenance of the home. The IHA shall conduct a complete interior and exterior examination of each home on a schedule developed by the IHA that ensures that the home is maintained in decent, safe, and sanitary condition and shall furnish a copy of the inspection report to the homebuyer. (OMB Number 2577-0114, expired 8/31/93)

(E) Section 950.432(a)—An IHA shall prepare an operating budget and appropriate documentation. (OMB Number 2577-0026, expires 10/31/97)

(E) Section 950.446(a)—In the event the homebuyer fails to comply with any of the obligations of the MHO Agreement, the IHA may terminate the MHO Agreement by written notice to the homebuyer, enforced by eviction procedures applicable to landlord-tenant relationships. (OMB Number 2577-0114)

(E) Section 950.452(a)—Each IHA shall provide an annual statement to the homebuyer that sets forth the credits and debits to the homebuyer equity accounts and reserves during the year and the balance in each account at the end of each IHA fiscal year. The statement shall also set forth the remaining balance of the purchase price. (OMB Number 2577-0114)

(E) Section 950.455(a)—IHAs may apply to the local Field Office of Native American Programs for approval to convert any or all of the units in an existing rental project to the MH program. The request must contain information demonstrating legal sufficiency, Tribal acceptance, demonstration of family interest, evidence units are habitable, and financial feasibility.

(E) Section 950.458(a)—IHAs may apply to the local Field Office of Native American Programs for approval to convert any or all Mutual Help project units to the rental program. The request must contain information demonstrating legal sufficiency, Tribal acceptance, demonstration of family interest, and financial feasibility.

(E) Section 950.480 and Section 950.485—The Self-Help Agreement, executed by the IHA and the families in a group selected by the IHA to participate in a Self-Help Program, will be contingent upon HUD's approval of the development program. The application for a Self-Help development method of Mutual-Help project shall comply with the general requirements of Section 950.225. (OMB Number 2577-0112, expired 6/30/93)

(E) Section 950.495—If the participating family fails to provide its labor contribution, as required in accordance with its agreement, the IHA shall declare the family in default and terminate its participation in the project. The IHA selects an alternate family to take over responsibilities of the terminated family. After counseling, the IHA shall declare the families in default and convert the project to a regular Mutual Help project. The IHA's plan for completing the project shall be submitted to HUD for review and counsel prior to terminating the SH project.

(E) Section 950.503—An IHA may apply to the local Field Office of Native American Programs for approval to convert any or all of the units in an existing Turnkey III development to the rental or MH program. The request must contain information demonstrating legal sufficiency, Tribal acceptance, demonstration of family interest, and financial feasibility.

(E) Section 950.517—The IHA shall establish and maintain a separate Earned Home Payments Account (EHPA) for each homebuyer. The IHA shall provide an annual statement to each homebuyer specifying the amounts in the EHPA. Any maintenance or repair done on the dwelling by the IHA which is chargeable to the EHPA shall be accounted for through a work order, a copy of which shall be sent to the homebuyer.

(E) Section 950.519(a)—The IHA shall establish and maintain a separate Nonroutine Maintenance Reserve (NRM) for each home, using a portion of the homebuyer's monthly payment.

(E) Section 950.529—In the event a homebuyer should breach the Homebuyer Ownership Opportunity Agreement by failure to make the required monthly payment or other documented reasons, the IHA may terminate the agreement 30 days after giving the homebuyer written notice of its intention to do so.

(E) Section 950.618—IHAs must consult with local officials and residents/homebuyers and develop an application for obtaining approval of a modernization program. IHA's must respond in writing to residents, resident organization, or RMC, indicating its acceptance or rejection of resident recommendations. (Current OMB Number 2577-0044, expires 1/31/96)

(E) Section 950.651—For each six month period until completion of a modernization program or expenditure of all funds, an IHA shall submit a report to the local Field Office of Native American Programs (FONAP). The report shall include obligations and

expenditures, progress against the approved schedule and management improvement progress where applicable. (Current OMB Number 2577-0044, expires 1/31/96)

(E) Section 950.669—In its first year of participation in the Comprehensive Grant Program (CGP), each IHA shall verify and provide data to HUD, in a form and at a time to be prescribed by HUD, concerning IHA and development characteristics, so that HUD can develop the IHA's annual funding allocation under CGP. (Current OMB Number 2577-0157, pending OMB review and approval)

(E) Section 950.672—An IHA is required to develop, implement, monitor and annually amend portions of its Comprehensive Plan in consultation with residents of the developments covered by the Comprehensive Plan and with democratically elected resident groups. Annually, the IHA shall submit to HUD, with its Annual Submission, an update of its Five-Year Action Plan, eliminating the previous year and adding an additional year. (OMB Number 2577-0157, pending OMB review and approval)

(E) Sections 950.675, 950.678, 950.684, 950.687—IHAs submit Comprehensive Plan (including the Five-Year Action Plan), or any amendment to the plan for HUD review and approval. IHAs submit documents which include the Annual Statement, Work Statements for years two through five of the Five-Year Action Plan, local government statement, IHA Board Resolution, materials demonstrating the partnership process, and any other documents as prescribed by HUD. The IHA shall submit a Performance and Evaluation Report in a form and at a time to be prescribed by HUD, describing its use of assistance in accordance with the approved Annual Statement. (OMB Number 2577-0157)

(E) Section 950.720—In determining the PFS operating subsidy, units shall not be included in the calculation of unit months available. Units approved for deprogramming shall be listed by IHA and supporting documentation regarding direct costs attributable to such units. IHA shall submit a certification with its PFS calculation that the units are being used for the purpose for which they were approved and that rental income generated as a result of the activity is reported as income in the operating subsidy calculation. The IHA shall maintain specific documentation of the units covered, i.e., listing of units and project/management control numbers. (Current OMB Number 2577-0071, expires 5/31/97)

(E) Section 950.730—IHAs that are eligible for adjustments may only make a request for such adjustments at the time it submits the operating budget for the first budget year under PFS. A request under this paragraph shall include a calculation of the amount per-unit per-month of requested increase in the Base Year Expense Level, and shall show the requested increase as a percentage of the Base Year Expense Level. (Current OMB Number 2577-0071, expires 11/30/97)

(E) Section 950.770—An IHA may prepare and submit a Comprehensive Occupancy Plan (COP) to HUD. The COP shall provide a general IHA-wide strategy for returning to occupancy or deprogramming all vacant units and a specific strategy for returning to occupancy or deprogramming units for each project that has an occupancy percentage of less than 97 percent.

(E) Section 950.805—All IHAs shall complete an energy audit for each IHA-owned project under management. Energy audits shall analyze all of the energy conservation measures, and the payback period for these measures, that are pertinent to the type of buildings and equipment operated by the IHA. A benefit/cost analysis shall be made to determine whether a change from a mastermetering system to individual meters will be cost effective. (OMB Number 2577-0062, pending reinstatement)

(E) Section 950.923 and Section 950.931—IHAs shall submit its demolition or disposition application to HUD in accordance with Section 18 of the United States Housing Act of 1937. The application shall include complete documentation that all requirements have been met; written documentation that resident management corporation, resident organization and resident cooperative of the affected development have been apprised of their opportunity to purchase. (Current OMB Number 2577-0075, expires 4/30/97)

(E) Section 950.935—Replacement Housing Plan. (Current OMB Number 2577-0075, expires 4/30/97)

(E) Section 950.964—An IHA shall provide the residents or any resident organization with current information concerning the IHA's policies on resident participation in management. The IHA and Resident Organization shall put in writing their understanding concerning the elements of their relationship. A management contract between the IHA and a RMC is required for resident management. Section 950.988 Each IHA receiving a grant shall submit to the Area ONAP annual progress report describing and evaluating the use of grant amounts

received under this program. (Current OMB Number 2577-0087, expires 1/31/96)

(E) Section 950.1005—In developing a proposed homeownership plan, and in carrying out the plan after HUD approval, the IHA shall consult with residents of the development involved, and with any resident organization that represents them, as necessary and appropriate to provide them with information and a reasonable opportunity to make their views and recommendations known to the IHA. (Current OMB Number 2577-0201, expires 5/31/97)

(E) Section 950.1017—The IHA shall be responsible for the maintenance of records (including sale and financial records) for all activities incident to implementation of the homeownership plan. (Current OMB Number 2577-0201, expires 5/31/97)

(E) Section 950.1020—Content of homeownership plan. Section 950.1021—Supporting documentation. (Current OMB Number 2577-0210, expires 5/31/97)

(E) Section 950.3011—An IHA shall have a HUD-approved Action Plan that complies with specific requirements to participate in the Family Self-Sufficiency Program. Section 950.3030 Each IHA that carries out an FSS program shall submit to HUD a report regarding its FSS program as outlined in this section. (OMB Number 2577-0178, expires 6/30/95)

OMB Approval Number 2577-0130 was allowed to expire off the inventory inadvertently. HUD was in the process of drafting, clearing and publishing a Proposed Rule which allowed the public to comment on changes in the Indian Housing Program. A Final rule was published on April 10, 1995 (copy attached). HUD is requesting in this justification that that OMB Approval Number be reinstated. This

reinstatement will cancel the following OMB Approval Numbers: 2577-0076, 2577-0030, 2577-0032, 2577-0031, 2577-0185. The burden hours associated with these numbers have been included in Item 12 of this justification. It is HUD's intent to incorporate all the information collection for this Rule under one OMB approval number 2577-0130. Burden hours have been calculated for each section of the Rule.

2. The information will be provided by IHAs and used by HUD in monitoring administrative capability, procurement procedures required by 24 CFR 85.36, funding eligible applicants for project development, approving development cost budgets, contract administration, certifications/verifications, lease and grievance procedures, waiting lists, administration of Mutual Help Program, approving operating budgets, funding Comprehensive Improvement Assistance and Comprehensive Grant Programs, statutory compliance to conduct energy audits, approving demolition/disposition requests, Homeownership and Family Self-Sufficiency Programs. Information is submitted one-time or annually.

3. There has been no consideration of information technology to reduce the burden.

4. The information collected does not reflect any duplication of effort since information provided must be updated annually by the Indian housing authority so that requests for funding can be reviewed annually based on current information.

5. The collection of information does not have a significant impact on a number of small businesses or other small entities.

6. The information collection must be conducted and could not be collected less frequently than one-time or

annually. Most of the information requires IHAs to prepare applications, proposals to be approved for grant funding on a fiscal year basis.

7. The information collection is not to be conducted in a manner inconsistent with the general information collection guidelines in 5 CFR 1320.6.

8. HUD consulted with the National American Indian Housing Council, regional IHA associations, its six Native American Program Area Offices, and other IHA representatives on the structure of this Program. The Proposed Rule stage allowed for additional public comments to be submitted to HUD for review and consideration.

9. HUD does not require an assurance of confidentiality provided to respondents.

10. HUD does not ask any questions of a sensitive nature.

11. There is no cost to the Federal Government and respondents.

12. The reporting burden calculation is attached.

13. There has been a significant decrease in the number of burden hours on the Indian housing authority (IHA) with the publication of this regulation. For IHAs with administrative capability, document submission such as development programs and operating budgets have been eliminated from this rule. Also, only those IHAs with a corrective action order are required to submit a management improvement plan. Similar decreases have taken place throughout the rule with an emphasis on paperwork reduction.

14. These information collections will not be published.

12. The following estimates are provided for the information collection burden associated with the reporting and recordkeeping burden for this rule:

Descpt. of information collection	Section of 24 CFR affected	No. of respdts.	Total annual respsns.	Hrs. per respsns.	Total hours
Management Improvement Plan Reqs	950.135 (e) (f) and (g)	60	1	24	1,440
Maintain Procurement Records	950.160(a)(4)	19130	57
Adopt & Submit Procurement Rules	950.160(b)	191	1	8	1,528
Preference Requirements	950.175	1,815	1	1.8	2,945
Development Application Requirements	950.215	130	1	8	1,040
	950.225				
	950.230				
	950.231				
Development Cost Budget	950.229	130	1	12	1,560
Environmental Review Documents	950.247	130	1	4	520
Preliminary Site Report	950.250(a)	130	1	5	650
Contract Documents, Plan, Specs. Notice to Proceed etc	950.265	130	1	40	5,200
Notification to HUD Units Available for Occupancy; Rent-up Period	950.270	130	1	3	390
Certificate Actual Development Costs	950.285	130	2	8	2,080

Descpt. of information collection	Section of 24 CFR affected	No. of respds.	Total an- nual respns.	Hrs. per respns.	Total hours
Resident Participation in Management; Con- tract; Grantees Report	950.964	60	2	30	3,600
Homeownership Plan; records; Documenta- tion	950.1005 950.1017 950.1020	15	1	16	240
Action Plan Family Self Sufficiency; Report- ing	950.3011	10	1	16	160
Total Reporting Burden					69,426

BILLING CODE 4210-33-M

Preliminary Site Report by Indian Housing Authority

U.S. Department of Housing
and Urban Development
Office of Public and
Indian Housing

OMB Approval No. 2577-0031 (Exp. 4/30/95)

Public Reporting Burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2502-0016), Washington, D.C. 20503. Do not send this completed form to either of these addresses.

Prepare and submit an original and two copies of this report and any attachments.

1. Name of IHA		3. Number of Units	
		a. Elderly	
		b. Nonelderly	
2. Report Number _____ of _____ Reports for PROJECT NUMBER _____		c. Total	
4. Production Method a. <input type="checkbox"/> Conventional c. <input type="checkbox"/> Acquisition b. <input type="checkbox"/> Turnkey d. <input type="checkbox"/> Force Account		2. Program Type a. <input type="checkbox"/> Mutual Help b. <input type="checkbox"/> Rental	
		6. Date of IHA Site Inspection	
		7. Site Location	
8. Congressional District	10. Type of Site a. <input type="checkbox"/> Multiunit b. <input type="checkbox"/> Scattered	11. Assumed Building Types a. <input type="checkbox"/> D d. <input type="checkbox"/> AW b. <input type="checkbox"/> SD e. <input type="checkbox"/> AE c. <input type="checkbox"/> R	12. Area of Site a. In acres _____ b. In sq. ft. _____
9. Census Enumeration District			13. Tentative Gross Density _____ DU's/Acre
14. Land Status: a. (1) <input type="checkbox"/> Trust or Restricted (2) <input type="checkbox"/> Unrestricted b. (1) <input type="checkbox"/> Tribally Owned (2) <input type="checkbox"/> Individually Owned For individually owned trust or restricted land, attach a written assurance from the BIA as to the timely execution of losses.		15. Zoning: Identify existing zoning for the site _____; if unsuitable, identify zoning required _____ and source of official assurance _____	
		16. Demolition: a. <input type="checkbox"/> None involved b. <input type="checkbox"/> Dwelling Units (Estimated No. of DU's _____) c. <input type="checkbox"/> Nondwelling Structures	
17. Relocation a. <input type="checkbox"/> No Displacement b. <input type="checkbox"/> Temporary Displacement c. <input type="checkbox"/> Permanent Displacement			
18. Physical Characteristics: Describe briefly the nature of the site as to topography, subsurface conditions, flooding and relating site selection criteria (Chapter 3 of the Handbook), including those identified below, and note any anticipated problems with respect to obtaining compliance therewith:			
a. Indicate the % of area for each site with grades 0 to 5%, 6 to 10%, 11 to 15%, 16% and above:		b. For low-lying and flat-sites, indicate level of rainfall:	
c. Describe known subsurface conditions. Where any problems are known to exist, describe the results of the preliminary examination indicating that the adverse conditions can be overcome:			
d. Does the site lie within one area identified by HUD as having special flood hazards?		e. State whether the hazard of earthslides exists either on the site or on adjacent or nearby land:	
f. State site's exposure to noise (attach letter of advice, if appropriate) and to earthquakes:			
g. Other Comments:			

Program Number:

19. Utilities: Check the utilities proposed for the site and provide information as indicated for each type of utility. Explain how each utility will be provided, including, as applicable, how each extension will be obtained and financed. Attach written assurances in accordance with the Handbook.

Service	On-Site	Off-Site	Size	Distance To Site
a. Access Roads				_____ Ft.
b. Sanitary Sewer				_____ Ft.
c. Water				_____ Ft.
d. Gas				_____ Ft.
e. Electricity				_____ Ft.
f. Storm Sewer				_____ Ft.
g. <input type="checkbox"/> Bottled Gas h. <input type="checkbox"/> Fuel Oil i. <input type="checkbox"/> Coal				
j. <input type="checkbox"/> Wood k. <input type="checkbox"/> Other (Identify)				

20. Locality Map: Attach a map of the locality, locating the sites. Locate on the map existing and proposed facilities, including (a) the principal industrial, commercial, or other areas providing employment opportunities for prospective residents, (b) public schools service the project neighborhood, (c) public transportation lines, (d) neighborhood shopping facilities, and (e) available social, recreational and health facilities and services.

21. Plat: Attach a plat showing site boundaries; parcel ownership; use of adjacent property; access roads and boundary streets, indicating names, width of rights of way and type of surfacing. Where applicable, label unimproved. Include information sufficient to show the specific location of the site in relationship to the nearest points of reference.

22. Alternate Sites: If alternative sites have been or are able to be submitted, identify all sites and indicate order of preference among the alternatives.

23. Area of Site		Square Feet	Acres	24. Estimated Site Costs	
a. Area to be leased				a. Surveys and Maps	\$
b. Area to be purchased				b. Appraisals	
c. Area to be donated				c. Title information	
d. Area to be vacated				d. Option negotiations	
e. Total to be acquired				e. Relocation of site occupants	
Number of Parcels				f. Acquisition	
Vacant	Improved	Total			

* 25. Parcels Comprising Site (Place an * by Parcel Number where MH land contribution is involved.)

[illegible]

Project Number:

26. IHA remarks: State reason for recommending exclusion of any parcel from site; acquisition difficulties; and conditions, if any, for recommendation of site approval. In addition, cite any local or regional plans, including tribal plans which served as the basis for selecting the site proposed.

Site Approval Recommended and Required:

Date

Executive Director

Signature of Executive Director

27. IHS and BIA Recommendations: Where required by the Regulations and the Handbook, the signature of the appropriate official of the BIA and IHS, with title and date indicated, shall be obtained by the IHA in the appropriate space provided below or, if preferred, in an attached letter from these agencies. The IHA shall ensure that modifications, conditions, comments findings and statements provided by these agencies in accordance with the Regulations and the Interdepartment Agreement are either stated below or in the letter attachment.

Recommendations - Insert signature, title, date and comments in the appropriate column.

	Approval as Submitted	Approval Modifications	Conditional Approval	Disapproval
BIA				
IHS				

Program Number: _____

The following is to be completed by the HUD Field Office

1. Interagency Coordination:

a. Environmental Clearances: From BIA, dated _____: From IHS, dated _____

b. Site Inspection:

☐ Made,
dated _____☐ Not required based on BIA and
IHS certification

Date

Signature of Appraiser

2. Recommendations: Insert signature and date in the appropriate column; attach comments; signature indicates that stated BIA and IHS concerns have been considered and are reflected.

Reviewer	Tentative Site Approval Recommended			Disapproval	Reservations or Conditions Satisfied
	As Submitted	With Modifications	Conditional Approval		
Appraiser					
Environmental Clearance Officer					
Chief, Valuation					
CPD					
EMAD					
HM					
Counsel					
MHR					
Director, HPMC					

3. Date IHA advised of Review

Results _____

4. Date of Final Site Approval

Indian Low Income Housing Programs Application by Indian Housing Authorities

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0030 (Exp. 2/28/97)

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0030), Washington, D.C. 20503. Do not send this completed form to either of these addressees.

This application form is for use only by an Indian Housing Authority applying for housing assistance pursuant to the United States Housing Act of 1937. Submit an original and two copies of this application form and any attachments.

Program Reservation Number: Internal Use Only

Name of Indian Housing Authority:

Number of Low-Income Units
for which assistance is applied:

Program Reservation Amount Requested:

\$

Legal Area of Operation:

Amount of Request Intended for
Off-Site Water & Sewer Improvements
\$

Mailing Address of the Indian Housing Authority:

Name & Address Tribe or Governing Body:

A. Location of Proposed Project (Dwelling Units)

Locality (Community)	Reservation and/or County	Congressional District	Number of Units Proposed

B. Proposed Program Type and Production Method

1. Program Type: (Select one per application.)

- ☐ Mutual-Help Homeownership Opportunity
☐ Rental

2. Production Method: (Identify the preferred method for this application.)

- ☐ Turnkey ☐ Acquisition ☐ Modified Turnkey
☐ Conventional ☐ Force Account ☐ Self-Help

C. Anticipated Dwelling Unit Characteristics

Building Type	Number of Bldgs.	Number of Dwelling Units By Bedroom Size								Total No. of Dwelling Units
		Elderly, Handicapped or Disabled			Non-Elderly					
		Effic.	1-BR	2-BR	1-BR	2-BR	3-BR	4-BR	5-BR	
Detached										
Row										
Totals										

D. Land Status (Location of proposed project(s))

- ☐ On Reservation ☐ Off Reservation ☐ Tribally Owned ☐ Individually Owned
☐ Trust or Restricted Land ☐ Unrestricted Land ☐ Land to be Purchased ☐ Land to be Leased

E. Need Totals from waiting lists as determined by applications on file:

MH:

LR:

F. Compliance with Section 213

Check one of the following with regard to Section 213 of the Housing and Community Development Act of 1974:

- ☐ In compliance with Section 213 of HCD Act of 1974. Attach a letter of support from the CEO of the local governing body or tribe.
☐ Not in compliance with Section 213 of HCD Act of 1974. If this box is checked, attach statement explaining reason.

G. New Housing Development Certifications

General Instructions: The Certifying Representative of the applicant, in signing and dating the application below, is also certifying to the following:

The Applicant hereby certifies and assures that it will comply with the regulations, guidelines, and requirements with respect to the acceptance and use of Federal funds for this Federally assisted program. Also, the Applicant gives assurance and certifies with respect to the application that:

- A: The appropriate governing body has duly authorized the filing of this application, including all understandings and assurances contained in the application and has directed and authorized the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- B: It will administer and enforce the labor standard requirements prescribed by existing regulations.
- C: It will adhere to 24 CFR Part 8, which implements Section 504 of the Rehabilitation Act of 1973.
- D: It will adhere to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended.
- E: It will adhere to the Uniform Accessibility Standards/Architectural Barriers Act of 1968.
- F: For IHAs established under State law, that no Federal appropriated funds will be used for lobbying purposes.
- G: Where applicable, and only for IHAs established under State law, that a statement disclosing lobbying activities using other than Federal appropriated funds has been completed.
- H: For Mutual Help Programs, financial feasibility has been determined by the IHA based upon signed applications as noted in HUD Handbook 7450.1.
- I: For low rent programs the IHA has reviewed the estimated income and expenses for the development and certifies to the financial feasibility of the project.
- J: That the Tribal Ordinance has not been modified or altered since the date of the last submission to HUD or a copy of any modifications are submitted with this application.

Title & Signature of IHA Authorizing Official & Date:

X

Approved Signature of Field Office Administrator & Date:

X

Development Program for Indian Housing Authority

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Copy No.:

OMB Approval No. 2577-0032 (exp. 8/31/95)

Public Reporting Burden for this collection of information is estimated to average XXXX per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20504-109900; and to the Office of Management and Budget, Paperwork Reduction Project (2502-0032), Washington, D.C. 20503. Do not send this completed form to either of these addressees.

This form is used for the submission of a Development Program in accordance with the Indian Housing Regulations and Handbook. It is applicable to rental and Mutual Help projects to be developed under the conventional, turnkey, acquisition or force account production methods. Part 1 of the Development Program relates to development data; Part 2 to project feasibility.

Submit an original and 8 copies to HUD. All attachments should be identified by Part, Subpart and Item Number.

A Development Program should cover all housing to be built under a single construction contract/contract of sale, whether on one or several sites.

Project Number :	Total No. of Dwelling Units :	Program Reservation Number :	Program Type :
			<input type="checkbox"/> Rental <input checked="" type="checkbox"/> Mutual Help
Project Location :			Production Method :
			<input type="checkbox"/> Conventional <input type="checkbox"/> Acquisition <input type="checkbox"/> Turnkey <input type="checkbox"/> Force Account

This Development Program has been adopted by Resolution No.: _____

of (Legal name of Indian Housing Authority): _____

and is hereby submitted to serve as the basis for an Annual Contributions Contract with a total development cost

of \$ _____

Signature :

Title :

Date :

X

HUD Field Office Recommendations

Signatures:

Recommendation Date:

Director, Equal Opportunity Division

Counsel

Director, Economic and Market Analysis Division

Director, Housing Management Division

Director, Community Planning and Development Division

Chief, Architectural Staff

Chief, Cost Staff

Multifamily Housing Representative

Financial Analyst

Housing Production Manager / Director

Approved:

Program Director's Signature & Title :

Date

Part 1 - Development Data

Subpart 1A - Budget and Supporting Cost Data (eight items)

The Development Cost Budget is included at the end of this form and must be used for the submission of all Indian housing development cost budgets; i.e., development program; between development program and contract award; between contract of sale and final; and final. Instructions are included for preparing the budget.

Provide supporting data for the cost estimates indicated.

Figures shown in the following example are for a hypothetical project of 120 units in three building types and including 32 designated for the elderly.

1. Development Cost Budget. Complete columns 5 and 6 only of form HUD-53045-A.

2. Supporting Data for Cost Estimates. Attach supporting data for Accounts 1410.1 (Nontechnical Salaries), 1410.2 (Technical Salaries), 1410.19 (Sundry), 1430.2 (Consultant Fees), 1430.7 (Inspection Costs), 1465 (Dwelling Equipment), 1475 (Nondwelling Equipment), 1495 (Relocation). For turnkey projects, include a breakdown of "Other" in the Developer's Price to show:

- a. **Developer's Fee and Overhead, exclusive of builder-contractor's overhead and profit which is in other items of the developer's price.**
- b. **Interim Financing.**
- c. **Closing Costs.**

3. Dwelling Buildings and Units.

- a. Complete the table below using the sample shown below.
- b. Identify and describe briefly on an attachment:
 - (1) The number of units in this project which will be used as a necessary resource for relocating site occupants and indicate the number of these units for nonelderly occupancy and the number designed for elderly occupancy.
 - (2) Any units industrialized, factory fabricated, or component construction.
 - (3) Any units for congregate housing, or occupancy by the elderly, or to be developed through rehabilitation of existing structures.

Schedule of Buildings and Units

Building Type	Number of Stories	Number of Buildings	Number of Units by Room Count						Number of Rooms	Number of Units	
			3	3 1/2	4 1/2	5 1/2	6 1/2	7 1/2			8 1/2
W	8	1		48 (28)	2(2)	36				354	80(24)
R	1	3		4(2)	6(5)	6				74	16(8)
D	1	20					4	8		152	24
AE											
Total		24		48(24)	8(5)	54	4	8		580	120(32)

3. Schedul of Buildings and Units.

Building Type (1)	Number of Stories	Number of Buildings	Number of Units by Room Count (2) & (3)							Number of Rooms	Number of Units
			3	3 1/2	4 1/2	5 1/2	6 1/2	7 1/2	8 1/2		
Total											

- (1) W = Walk-up; R = Row; D = Detached; AE = Apartment Elevator.
- (2) Number of Bedrooms plus 2 1/2 per unit.
- (3) Show first, total units for each building type; second, in parentheses, show elderly units.

4. HUD Total Development Cost (TDC) Standard Cap Calculate the TDC Standard Cap in the table below. The following example shows computation of Project TDC Standard for the above hypothetical project.

Indian Housing TDC Standards specify:

- a geographical area with a defined boundary
- a type of construction (detached/duplex, row, or walk-up)
- a specific number of bedrooms included in the design
- a dollar amount expressed as total development cost or TDC per unit

A published TDC figure represents the TDC for one unit of a certain type of construction with a certain number of bedrooms in a certain location.

The TDC Standard for an Indian housing project depends upon the distribution of units within the project and may be calculated as in the following example:

The TDC Standards for 2, 3 and 4 bedroom detached housing units in Indian Standard Area X are \$50,000., \$60,000., and \$70,000., respectively. There are 10 two bedroom units, 20 three bedroom units and 30 four bedroom units.

$$\begin{aligned} 10 \times \$50,000. &= 500,000. \\ 20 \times \$60,000. &= 1,200,000. \\ 30 \times \$70,000. &= 2,100,000. \end{aligned} \quad \left. \vphantom{\begin{aligned} 10 \times \$50,000. \\ 20 \times \$60,000. \\ 30 \times \$70,000. \end{aligned}} \right\} = \text{Project TDC } (\$3,800,000)$$

The TDC Standards are to be used as guidelines for field office latitude in the funding of Indian housing projects. **They do not determine an entitlement.**

An Indian housing project is cost approvable when:

- the TDC is reasonable, and
- each line item on the standard development budget is reasonable, and
- a standard breakdown of the dwelling construction line item is reasonable.

If any of the above three components are non-approvable, the entire project is not cost approvable.

"Reasonable" cost is operationally defined as cost that is consistent with current MIRS cost data on file in the field office.

TDCs do not include off-site water and sewer in these calculations or cost comparisons.

Total Development Cost Standard Cap													
Indian Standard Area: Sacaton, Arizona*													
Type	0 Bedroom Unit 3 Rooms		1 Bedroom Unit 3 1/2 Rooms		2 Bedroom Unit 4 1/2 Rooms		3 Bedroom Unit 5 1/2 Rooms		4 Bedroom Unit 6 1/2 Rooms		5 Bedroom Unit 7 1/2 Rooms		TDC
W	(1)	(2)	42	32,575	2	41,031	35	48,645					80
		(3)		1,372,350		82,062		1,751,320					1,204,632
R			4	34,263	6	42,159	8	50,267					16
				137,052		252,994		361,802					891,808
D							12	66,484	4	68,764	8	74,186	24
								845,008		267,056		593,328	1,524,192
AE													
Total			46		8		34		4		8		120
				1,509,402		135,916		2,710,840		267,056		593,328	5,423,432

(1) Enter the number of units by bedrooms count and type.

(2) Enter latest TDC Cap per unit per latest HUD instructions.

(3) Enter product of (1) and (2).

* Locality shown in HUD instructions for which TDC standards costs have been used.

4. Total Development Cost Standard Cap

Indian Standard Area:

Type	0 Bedroom Unit 3 Rooms		1 Bedroom Unit 3 1/2 Rooms		2 Bedroom Unit 4 1/2 Rooms		3 Bedroom Unit 5 1/2 Rooms		4 Bedroom Unit 6 1/2 Rooms		5 Bedroom Unit 7 1/2 Rooms		6 Bedroom Unit 8 1/2 Rooms		TDC
W															
R															
D															
AE															
Total															

5. IHA Estimate of Dwelling Construction and Equipment Cost. The cost of dwelling construction and equipment will be taken from Item 1 (Development Cost Budget), Subpart 1 - Budget. For turnkey projects, the DC&E will be the sum of the amounts shown in Accounts 1460 and 1465 (line numbers 3 and 4) under Developer's Price plus the amount, if any, shown in Account 1465 (line number 52) under Indian Housing Authority Costs. For conventional projects, the cost of DC&E will be the sum of the amounts shown in Accounts 1460 and 1465 (line numbers 51 and 52) under IHA Costs.

The cost per square foot is the total cost divided by gross area.

The gross area of dwelling space based upon schematic plans supporting this budget should be computed in accordance with the following:

a. The gross area of a building is the sum of the areas of the several floors of the building, classified as dwelling space, including basements, mezzanines, and penthouses of headroom height, measured from the exterior faces of exterior walls or from the center line of walls separating buildings.

b. For porches with roofs connected with a building, access galleries, balconies, and similar spaces, include in the computation of gross area one-half of the actual gross area.

c. Do not include in the gross area features such as pipe trenches, open terraces or steps, chimneys, roof overhangs, or covered outdoor sitting areas connected with a building.

d. Areas of public spaces, such as corridors, stairs, elevator shafts, etc., serving more than one use, e.g., dwelling, maintenance, management, and community, shall be distributed in proportion to the area of the uses served.

6. Total Development Cost Standard Comparison Percentage. Self-explanatory.

7. Area of Nondwelling Building and Spaces. See instructions for item 5. Nondwelling space will be all of the total gross area of a structure not classified as dwelling space. List appropriate net and gross square footage in the appropriate spaces provided.

8. Demonstration of Adequacy of Resources and Relocation Plan. Self-explanatory.

5. IHA Estimate of Dwelling Construction & Equipment Cost.

a. Nonelderly	Dwelling Construction Cost		\$	
No. of Units :	Dwelling Equipment Cost		\$	
	Subtotal		\$	
	Contingency: () percent		\$	
	Total			\$
	Estimated gross area of nonelderly dwelling space			
	Cost per square foot of dwelling space	\$		
b. Elderly	Dwelling Construction Cost		\$	
No. of Units :	Dwelling Equipment Cost		\$	
	Subtotal		\$	
	Contingency: () percent		\$	
	Total			\$
	Estimated gross area of elderly dwelling space			
	Cost per square foot of dwelling space	\$		
c. Total	Dwelling Construction Cost		\$	
Total No. of units :	Dwelling Equipment Cost		\$	
	Total DC & E (elderly & nonelderly)			\$
	Estimated gross area of total dwelling space			
	Cost per square foot of dwelling space	\$		
d. Amount of Total DC & E which is attributable to MH Contributions of work, materials or equipment				\$

6. TDC Standard Comparison Percentage

a. Total Project TDC Cap (from item 4 above)	TDC = \$	
b. Total DC & E Cost Estimate (from item 5c above)	PPC = \$	
c. Comparison Percentage	PPC TDC =	%

7. Areas of Nondwelling Buildings or Spaces

	Net Sq.Ft.	Gross Sq.Ft.
a. Administrative Buildings or Spaces		
b. Maintenance Buildings or Spaces		
c. Community Buildings or Spaces		
d. Central Dining Facilities		

8. Demonstration of Adequacy of Relocation Resources and Relocation Plan (if applicable).

See HUD Relocation Handbook 1371.1 and Indian Housing Handbook.

Subpart 1B. Final Site Approval (three items)

For MH project, in order for the IHA to select homebuyers, obtain the required signed statements and properly complete the Table required by Part II, subpart B, Item 3, it will be necessary to obtain Final Site Approval before a complete Development Program can be submitted (Section 905.217 (b) and 905.406 (d) of the Indian Housing Regulations).

1. TSA Conditions Satisfied Attach any information not previously submitted to demonstrate that all conditions, if any, of tentative Site Approval have been met. Include a listing of all material which is attached or a statement that this is not applicable because no TSA conditions were imposed or that all required information was previously submitted. (The HUD Field Office will incorporate the Preliminary Site Report(s) upon which TSA was granted and any information received showing TSA conditions have been met.)

2. Evidence of Site Control Attach option or offer by owner to sell or lease the approved site to the IHA or other evidence of site control satisfactory to the HUD Field Office. The number of attachments and their identification are given below. (Where the IHA wishes to submit evidence of site control other than options or offers by owners to sell or lease, the IHA should consult with the HUD Field Office to ascertain whether such evidence will be satisfactory.)

3. Area Map Attach an area map showing existing HUD-assisted low income housing by Project Number, other assisted housing (identify: Tribal, BIA, FmHA, etc.), sites proposed for this project, and locations of existing and proposed schools, employment, health, shopping, transportation, roads and water and sewage facilities. If such facilities are off the scale of the map, indicate on the map the distance to them. Indicate on the map the agency responsible for each facility. Indicate in a statement on the map if certain of these facilities are not available in the area (other than those required by the Indian Housing Regulations and the Handbook). (The Locality Map required by Item 20 of the Preliminary Site Report may be used, if appropriate, as the Area Map required by this Item 3. If the Locality Map is used, it should be revised and updated to provide current information as well as the additional information required by Item 3.)

Subpart 1C. Mutual Help Projects (three items)

For Mutual Help Projects only, provide, in addition to the information required in Part I (Subpart A) and Part II, the information required by this subpart C. Section 905.408 of the Indian Housing Regulations provides detailed instructions concerning this item. See also the case examples provided in Chapter 5 of the Indian Housing Handbook.

MH Counseling Program Attach proposed MH Counseling Program and a justification of its cost included in Budget Account 1418. If previously submitted, indicate here the date of the submission and, if received, the date of approval. If the Counseling Program is to be submitted at a later date, indicate the date by which it will be submitted. (which shall be no later than the submission of the working drawings and specifications).

2. Tribal Contribution If there is to be any MH Tribal Contribution, provide here a statement of the forms and amounts thereof and attach a copy of the required Tribal Resolution stating the tribe's commitment to the IHA to make the contribution on behalf of Homebuyers.

3. Required MH Contributions Attach a statement of:

- The total amount of MH Contributions to the Project including any additional amounts.
- The portion of such total to be provided by each form of contribution (land, work, cash, materials, or equipment) and
- The amount of non-land contribution per Homebuyer.

Part II. Project Feasibility**Subpart IIA. Rental Project**

Section 905.220 of the Indian Housing Regulations requires that the financial feasibility test for a rental project, which must be met before a Development Program for the project can be approved, shall be the test applicable to projects subject to 24 CFR, Part 990.101, et seq., (Performance Funding System). For a rental project the IHA shall complete in accordance with the Indian Housing Handbook, and attach, as Part II, Subpart A of the Development Program, form HUD-52720B, Worksheet ii; Averages, Square Roots and Formula Expense Level Equations, and all related forms necessary for its completion. In the case of IHAs in Alaska, the IHA may, in lieu of the above, attach documentation to indicate: (1) Estimated total dwelling rental income for the project for the first five fiscal years following the End of Initial Operating Period (EIOP) date will be equal to or greater than the estimated total operating expenditures for the same period; or (2) where the estimated total operating expenditures are greater than the estimated total dwelling rental income, information to indicate that the IHA's current Per Unit Month (PUM) operating subsidy eligibility is equal to or greater than the operating deficit (as a PUM), of the project. The Indian Housing Handbook provides additional information.

Subpart IIB. Mutual Help Projects

Estimates of operating expenses comprising the Administration Charge (as defined in Section 905.419(a) of the Indian Housing Regulations), as well as estimates of utility costs (Section 905.416 (b)), may be based on the operating experience of other similar projects of the IHA, provided such experience reflects efficient and economical operations. In the event that the IHA has no operating experience, the HUD Field Office, upon request, will supply comparable data from the experience of other IHAs or PHAs operating similar projects.

Section 905.404 of the Indian Housing Regulations requires that the Development Program for a MH project include a demonstration by the IHA that there is a sufficient number of selected Homebuyers who are able and willing to pay the Administration Charge and meet the other obligations under MHO Agreements and who have signed statements that they are willing to enter into MHO Agreements. The items herein shall be completed by the IHA to provide the required demonstration. The IHA may attach any additional information it deems necessary to meet the required demonstration.

1. Estimate of MH Administration Charge The anticipated operating expenses shall be projected for the first full year following the estimated End of Operating Period (EIOP) date. The Per Unit Month amounts shall be entered in Column 1 and Annual Amounts in Column 2. Provide cost estimates for each of the following operating expense items which comprise the MH Administration Charge.

a. Administrative Expense. (Administrative salaries; travel; legal expense; postage; telephone and telegraph; office rent and overhead, incl. maintenance and utilities; and accounting services; etc.)	(PUM) (Col.1)
b. General Expense. (The cost of premiums for fire and other insurance; payment in lieu of taxes, if any; payroll taxes; employee benefits; and collection losses; etc.)	
c. Contribution to Operating Reserve. (An estimate of the amount required to accumulate an operating reserve for the project as defined in Section 905.420 of the Indian Housing Regulations.)	
d. Total Administrative Charge. (Sum of the operating expenses in lines a, b, and c above.)	

2. Estimated Monthly Cost of Utilities

Utility	Estimated Monthly Cost by Bedroom Size						
	0-BR	1-BR	2-BR	3-BR	4-BR	5-BR	6-BR
Water							
Electricity							
Gas							
Other heating (specify)							
Refrigeration							
Cooking fuel							
Sewerage services							

By placing an "X" in this column the IHA certifies that it has been determined that the family can be reasonably expected to pay the Administration Charge, and meet its other obligations under the MHO Agreement, as demonstrated by the family's income, including public assistance, the family's past history, or the family's ability to supplement its income by providing its own food, fuel or other necessities.

[illegible]

Development Cost Budget
Indian Low Income Housing Program
 Copy Number

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing



OMB Approval No. 2577-0032 (exp. 8/31/95)

Legal Name of Indian Housing Authority:	Budget Submission Sequence. No:	Project Number:	
Locality of Project (Site Address):	Production Method:	Program Type:	
		Elderly	Nonelderly
	No. of Units:		Total

Status (Check one)

<input type="checkbox"/> Planning Budget	<input type="checkbox"/> Contract Award/Contract of Sale (CA)	<input type="checkbox"/> Quarterly Development Cost Statement
<input type="checkbox"/> Development Program (DP)	<input type="checkbox"/> Between CA & Final	<input type="checkbox"/> Statement of Actual Development Cost (with ADCC)
<input type="checkbox"/> Between DP & CA	<input type="checkbox"/> Final	

Subpart I. Budget

Line No.	Account Classification	Actual Development Cost Incurred to	Actual/Estimated Additional to Complete	Total Development Cost		Previously Approved Budget
				Amount (3)+(4)	Per Unit	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Developer's Price						
1	1440 Site					
2	1450 Site Improvement					
3	1460 Dwelling Construction					
4	1465 Dwelling Equipment					
5	1470 Nondwelling Construction					
6	1430.1 Architectural and Engineering Services					
7	Other					
8	1482 Total Developer's Price					
Indian Housing Authority Costs: Administration						
9	1410.1 Nontechnical Salaries					
10	1410.2 Technical Salaries					
11	1410.3 Work - MH Contribution					
12	1410.4 Legal Expenses					
13	1410.9 Employee Benefit Contribution					
14	1410.10 Travel					
15	1410.12 Publications					
16	1410.14 Membership Dues and Fees					
17	1410.16 Telephone and Telegraph					
18	1410.19 Sundry					
19	1410 Total Administration					
20	1415 Liquidated Damages					
21	1418 Counseling Costs					
Interest						
22	Total Interest					
23	1425 Initial Operating Deficit					
Planning						
24	1430.1 Architectural and Engineering Fees					
25	1430.2 Consultant Fees					
26	1430.6 Permit Fees					
27	1430.7 Inspection Costs					
28	1430.9 Housing Surveys					
29	1430.19 Sundry Planning Costs					
30	Total Planning					
Submitted by (Signature)		Date	Title			
*Recommended by (Signature of Authorized Official)		Date	Title			
*Approved by (Signature of Authorized Official)		Date	Title			

					Project Number:	
Line No.	Account Classification	Actual Development Cost Incurred to	Actual/Estimated Additional to Complete	Total Development Cost		Previously Approved Budget
				Amount (3)+(4)	Per Unit	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Site Acquisition					
31	1440.1 Property Purchases (or Leases)					
32	1440.4 Surveys and Maps					
33	1440.5 Appraisals					
34	1440.6 Title Information					
35	1440.7 Site - MH Contribution					
36	1440.8 Legal Costs - Site					
37	1440.10 Option Negotiations					
38	1440.12 Current Tax Settlement					
39	1440.19 Sundry Site Costs					
40	Total Site Acquisition					
41	1450 Site Improvements					
42	1460 Dwelling Construction					
43	1465 Dwelling Equipment					
44	1470 Nondwelling Construction					
45	1475 Nondwelling Equipment					
46	1480 Contract Work In Progress					
47	1495 Relocation Costs					
48	Total Before Contingency					
49	Donations					
50	Total Before Contingency (Excluding Donations)					
51	Contingency: 1% or 5% (or less) of line 50					
52	Total Development Costs					

Project Number:

Subpart II. Detail of Construction and Equipment. Accounts 1450 through 1480.

Line No.	Account Classification	Actual Development Cost Incurred to	Actual/ Estimated Additional to Complete	Total Development Cost		Previously Approved Budget
				Amount (3)+(4)	Per Unit	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Site Improvement (1450)					
51	Demolition					
52	1450.1 Work-MH Contribution					
53	1450.2 Materials, Supplies and Equipment-MH Contribution					
54	1450.3 On-site Street Improvements					
55	1450.4 Other					
56	Total Site Improvement					
	Dwelling Structures (1460)					
57	1460.1 Work - MH Contribution					
58	1460.2 Materials, Supplies and Equipment-MH Contributions					
59	1460.3 Other					
60	Total Dwelling Structures					
	Dwelling Equipment (1465)					
61	1465.1 Dwelling Equipment Nonexpendable					
62	1465.2 Dwelling Equipment Expendable					
63	1465.3 Dwelling Equipment-MH Contribution					
64	Total Dwelling Equipment					
	Nondwelling Structures (1470)					
65	1470.1 Work-MH Contribution					
66	1470.2 Materials MH Contribution, Supplies & Equipment					
67	1470.3 Other					
68	1470.9 IHS Off-site Water & Sewer					
69	Total Nondwelling Structures					
	Nondwelling Equipment (1475)					
70	1475.1 Office Furniture and Equipment					
71	1475.2 Maintenance Equipment					
72	1475.3 Community Space Equipment					
73	1475.4 Computer Equipment					
74	1475.7 Automotive Equipment					
75	1475.9 Expendable Equipment					
76	1475.10 Nondwelling Equipment-MH Contribution					
77	Total Nondwelling Equipment					
	Contract Work in Progress (1480)					
78	1480.1					
79	1480.2					
80	1480.3					
81	Total Contract Work in Progress					
82	Total Construction & Equipment					

Subpart III. Cost of Relocation and Existing Improvements				Subpart IV. Detail of Donations (Not MH Contributions) - Itemized			
				Source of Funds		Account Number	Amount
a. Acquisition Cost:				1.			
b. Demolition Cost:				2.			
c. Relocation Cost:				3.			
d. Total:				4.			
						Total Donations	
Subpart V. Detail of MH Contributions							
MH Contribution	Account		Amount	MH Contribution	Account	Amount	
a. Total Cash				Materials	1450.2		
b. Total Land	1440.7				1460.2		
Work-Family	1450.1				1470.2		
	1460.1			e. Total Materials			
	1470.1			Equipment	1450.2		
c. Subtotal Family					1460.2		
					1465.3		
Work-IHA Cost	1410.3				1470.2		
d. Total Work					1475.10		
				f. Total Equipment			
Total MH Contributions (Sum of a, b, d, e and f above)							
Total MH Contributions of work, materials and equipment to be utilized by the Contractor in performance of the contract work (sum of c, e, f.) (Should equal the difference between Total Contract Price and the Price Payable to Contractor.)							
Total MH Cash Contribution to be applied toward payment of development cost (a, above)							

Public reporting burden for this collection of information is estimated to average xxx hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0032), Washington, D.C. 20503. Do not send this completed form to either of these addressees.

Instructions for Preparing Development Cost Budgets

A. General.

1. Prepare an original and two copies for all Development Cost Budgets required by the Indian Housing Handbook under the grant program. Submit to the HUD Field Office.

a. For the first budget (Planning Budget), complete only columns (4) and (5) of Subparts I & II.

b. For subsequent budgets, complete as described below.

c. Round off all amounts to the nearest dollar.

d. Where descriptions or supplementary data are required, use an attached sheet, identifying the applicable item.

2. Budgets should cover all of the housing to be built under a single project number, whether on one or several sites.

a. Show in the block at the top of page 1 of the Budget under "Budget Sub. No." the sequential number of the Budget being submitted.

b. For any project, the Planning Budget is "budget No. 1" the next and succeeding budget submissions would be 2,3, etc.

c. Show in the block at the top of page 1 of the Budget under "Elderly", the total of all units designed specifically for the elderly including any such units which have more than one bedroom.

3. For descriptions of the cost accounts to be used, see HUD Handbook 7510.1, Low-Rent Housing Accounting Handbook. The HUD Field Office will assist IHAs upon request in the distribution of costs of individual accounts.

B. Subpart I. Budget

1. Column Entries.

a. For the initial Planning Budget, complete columns (4) and (5) and leave other columns blank.

b. For subsequent budgets, use column (3) to show the latest readily available figures from the books of accounts for Accounts 1410 through 1440, and Account 1495. In the heading of column (3), show the date as of which figures were taken. Use column (4) to show additional costs for completing the development work (Account 1410 through 1440 and 1495).

2. **Site Improvements; Construction and Equipment.** Enter, as applicable, in lines 2 through 5 and/or 41 through 45 the amounts stated for site improvements construction and equipment including related (MH) contributions from Subpart II and as further described below.

3. Turnkey and Conventional Projects.

a. **Turnkey.** The account classifications for Developer's Price, lines 1 through 8, are to be completed only for projects being developed under the Turnkey method. Where the developer is not providing the site, no entry will be made in line 1, Account 1440; instead, just as for conventional projects, lines 31 through 40 will be completed. For a developer-provided site, entries will be made for site acquisition costs to the IHA, e.g., appraisals (line 33) where required

(see paragraph 9 below). The Total Developer's Price will be the price agreed upon at the Feasibility Conference by the developer, the IHA, and HUD. The amounts entered for site, architectural and engineering services should be the amounts to be included with the Preliminary Contract of Sale for the eventuality of separate purchase by the IHA. The amount entered for Other should be the sum of (1) the Developer's Fee and Overhead, (2) Interim Financing, and (3) Closing Costs. In the case of turnkey projects, planning costs approved by the HUD Field Office will allow for entries in lines 24 and 25 as well as in line 6, in addition to the required services for which entry will be made in line 27.

b. **Conventional.** For conventional projects, lines 1 through 8 will remain blank and instead, those accounts will be completed utilizing lines 24 through 45. For lines 41 through 45, the Schematic Design Documents and Architect's Estimate of Project Construction Cost will provide a basis for reasonable estimates for costs of Site Improvements - Account 1450, Dwelling Structures - Account 1460, and Nondwelling Structures - Account 1470. Any comments from the HUD Field Office as a result of the prior submission of these documents shall be incorporated into the Budget. Close attention shall be given to the amounts for Dwelling Construction and Dwelling Equipment to be included in the Budget. The HUD Field Office may be requested to assist in preparing appropriate estimates for Dwelling and Nondwelling Equipment - Accounts 1465 and 1475. The estimate shall be accompanied by supporting data showing items and the cost of each.

4. **1410. Administration (lines 9 through 19).** IHAs with experience in the development and management of low-income housing should estimate administration costs on the basis of such experience, as applicable, for the current development method. For turnkey projects, there will be less administration activity normally than for conventional projects. The amounts for the various subaccounts shall be the costs of the items of expense which are directly traceable to and essential in the planning, construction and completion of the project, and the prorata amounts of the IHA's total administration costs in respect to the items which are not wholly traceable to the project. Administration (1410) and Planning (1430) Costs ordinarily terminate with the End of the Initial Operating Period. After this date only costs of personnel employed in development work specifically applicable to the particular project (e.g., employee or architect engaged in warranty inspections) may be charged to these accounts.

a. **1410.3. Work - MH Contribution (line 11).** This account shall be charged with that portion, if any, of the MH contribution attributed to work furnished to the IHA (for which the contractor is not responsible) for administrative purposes by or on behalf of the Homebuyer Families.

b. **1410.1 and 1410.2 (lines 9 and 10).** The following supporting data shall accompany the estimates for Non-technical and Technical Salaries: List, by job title, each IHA employee whose salary, or portions thereof, will be chargeable to these accounts. For each, show

the annual rate of the gross salary, the estimated length of time the employee will spend in connection with the development of the project, and the total of the gross salary which is properly chargeable to either of these accounts. If only a portion of the employee's time will be chargeable to this project, show the percentage that will be so chargeable and show, in a footnote, the percentage distribution to other projects and the accounts to which distributed.

c. **1410.19 (line 18).** The estimate for the Sundry Account shall include supporting data as follows: List and show the cost of each item of administrative and general expense for which a specific account is not provided in the 1410 group of accounts. If only a portion of the cost of any item will be chargeable to this project, show the percentage and amount that will be so chargeable and show, in a footnote, the percentage distribution to other projects.

5. **1418. Counseling Costs (line 21).** This account shall be charged with the cost (not to exceed \$500 multiplied by the number of homes in the project) of counseling to be provided to participating Families.

6. **1420.7 Interest - Income from Investments (line 22).** The amount included for this account shall be computed as prescribed in HM 7510.1, Chapter 3, Section 15.

7. **1425. Initial Operating Deficit (line 23).** In the absence of dependable previous experience data on which to base a preliminary estimate of the initial operating deficit, an allowance not to exceed \$50 per dwelling unit may be used unless more is specifically authorized by HUD.

8. **1430. Planning (lines 24 through 30).** For turnkey projects generally, architectural-engineering services will be included in the Developer's price except for periodic inspection of construction by an independent architect employed by the IHA (Account 1430.7).

a. **1430.1. Architectural and Engineering Fees (line 24).** Architectural and engineering fees shall not exceed those set forth in the Schedule of Fees of the Architect's Contract.

b. **1430.2. Consultant Fees (line 25).** The architect's contract provides that consultants retained by the architect must be paid under the terms of the architect's contract. Fees to be paid to other consultants should be included under this account and shall be accompanied by supporting data.

c. **1430.6. Permit Fees (line 26).** If building or other similar fees have to be paid by the IHA, include the estimated amount under this account.

d. **1430.7. Inspection Costs (line 27).** This estimate shall be accompanied by supporting data consisting of an itemized breakdown of the costs chargeable to this account. Include in the breakdown, by job title, a list of employees of the architect or (when use of IHA employees has been previously approved) of the IHA who will perform inspection work for the project, and show for each the same information as required by Paragraph 4b above.

e. **1430.9. Housing Surveys (line 28).** The cost of all housing surveys and comprehensive planning shall be charged to this account. Include in this account the cost of housing surveys and the printing of reports in connection with them.

f. **1430.19. Sundry Planning Costs (line 29).** In the absence of actual experience, the IHA should request the advice of HUD for this estimate.

9. 1440. Site Acquisition (lines 31 through 40). For provisions of cost accounts under this heading which are not explained below, see Accounting Handbook, HM7510.1, Chapter 3, Section 15.

a. **1440.1. Property Purchases (or Leases) (line 31).** See Indian Housing Regulations and the Handbook as to limitations on size and cost of sites, terms of leases, requirements for appraisals and appraisal standards and special MH project requirements.

b. **1440.5. Appraisal Fees (line 33).** This account shall be charged with (1) the costs incurred by the IHA, if any, for appraisals of land or improvements for sites to be provided by the IHA and (2) with costs incurred for obtaining appraisals of a developer-owned site for a turnkey project. No appraisal fee shall be included if the appraisals were conducted by the Bureau of Indian Affairs.

c. **1440.6. Title Information (line 34).** No charge shall be made to this account where a BIA Title Status Report is utilized in accordance with the Interdepartmental Agreement.

10. 1470. Nondwelling Structures (line 44). Under 1470 establish a separate subaccount for any contributions for off-site improvements (i.e., water and sewer, solid waste).

11. 1495. Relocation (line 47). See the Indian Housing Handbook and HUD Relocation Handbook 1371.1, if applicable.

12. Donations. For donations, see account 2850 in HUD Handbook HM 7510.1, Chapter 3, Section 2. A donation represents a cash donation and the reasonable value of property donated to the project. An MH contribution is not a donation. Any cost met from cash donations and the value of any donations in kind will be included under the appropriate cost account and itemized in Subpart IV. Since donations cannot be included in the Total Development Cost, the total of donations will be subtracted from it and the result will be shown in line 50, "Total Before Contingency (Excluding Donations)."

13. Contingency. Enter not more than 5 percent for conventional projects, nor more than 1 percent for turnkey, of the Total Before Contingency, unless specifically approved by the Field Office based on adequate documented justification.

C. Subpart II. Detail of Construction and Equipment. Accounts 1450 through 1480.

1. General. The components of site improvement, construction and equipment costs will be identified in this Subpart. Each particular MH Contribution account (lines 52, 53, 57, 58, 63, 65, 66, and 76) shall be charged with that portion of the Total Development Cost attributed to it under the account classification in which it is listed. Donations will be included as described in paragraph B.12 above. Any off-site construction costs included in the proposed budget for which repayment will not be made by others will be described in an attachment and an explanation of why repayment will not be made by others will be included.

2. Column Entries. For the initial Planning Budget complete columns (4) and (5) and leave the other columns blank. For subsequent budgets:

(a) Enter in Columns (3), (4), and (5) required amounts for Accounts 1450 through 1480 as of the same date used for the entries in these columns in Subpart I.

(b) For a Contract Award Budget, list each proposed construction contract to be included under Account 1480 in Column (2) by name of contractor and type of work. Opposite each such listing, enter in Column (4) the appropriate amount from the corresponding Form HUD-52396, Analysis of Proposed Main Construction Contract.

(c) List all work and equipment not included under a formal construction contract (e.g. utilities extension/connection costs) by type under the applicable account. Identify by showing vendor name in column (2) and adding "NIC" after the item.

(d) Show approved force account work as separate labor and material cost items at each applicable construction or equipment account, and identify each by adding "(FA)" after the item.

(e) Distribution of Construction Contract Amount(s). Show on the Final Budget all construction contract amounts (including all approved changes) which were initially reflected at Account 1480 at contract award. Each final construction contract amount should be distributed to the appropriate subsidiary account (Accounts 1450 through 1475) after the final billing under each contract has been paid. All such costs will therefore be entered in column (3) as an actual cost incurred. The Final Budget shall be accompanied by supporting data listing (a) the name of the contractor and type of work performed under each construction contract executed; (b) each original contract amount established and shown on form HUD 52396 at Contract Award stage; (c) a listing and identification of account classification for each change order approved for each construction contract; and (d) each final contract amount, including all change orders.

D. Subpart III. Cost of Relocation and Existing Improvements.

Enter information only with the Contract Award Budget. If the site was wholly vacant at the time it was acquired, enter "Site Wholly Vacant" on the total line and make no other entries. If the site included dwelling and/or nondwelling structures at acquisition, the amount entered on the first line shall be determined by prorating the total acquisition cost of the site in the ratio that the appraised value of the improvements bears to the total appraised value of the site. On the second line, show the total amount included under Subpart II for demolition work (line 51), if performed under separate contract or the estimated amount if performed under a single construction contract. On the third line, show the amount included in Subpart I, line 47, Column (5). Attach schedules detailing all costs comprising these amounts.

E. Subpart IV. Detail of Donations (Not MH Contributions).

For the detail of donations, enter an itemized description of donations identifying applicable account (paragraph C.1. above) and deduct the total donations from the Total Development Cost as described in paragraph B.12. above. MH Contributions are not donations.

F. Subpart V. Detail of MH Contributions.

Provide the detail of MH Contributions by showing for the various accounts, as applicable, the amounts comprising each form of MH Contribution.